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# IN2IT

## WP7: QUALITY ASSURANCE

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2nd Consortium Meeting – Ludwigsburg, GERMANY  
11-13 July 2016



# Outline

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- ❑ The role of the UM in the IN2IT project
- ❑ WP 7 leader: the Quality Assurance of the project
- ❑ Tasks status
  - T 7.1 Quality Policy Document + Quality Work Plan
  - T 7.2 WP quality evaluation
  - T 7.3 Product quality measurement reports
  - T 7.4 Project progress assessments reports
- ❑ Lessons learnt
- ❑ Next year activities



# The role of the UM in the IN2IT project

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**WP1:** Development of the framework for internationalization capability maturity assessment of Israeli Colleges

WP1 Workshop 1 in Warsaw (20-22/1/2016)

WP1 Workshop 2 in Montpellier (8-10/3/2016)



**WP2:** Formation of international multidisciplinary team partnerships

WP2 Workshop 1 in Tel Hai (17-19/5/2016)

WP2 Workshop 2 in Ludwigsburg (11-13/7/2016)

- **WP3, WP4, WP5:** Development of the academic programs, communities of practice collaboration and academy-industry cooperation
- **WP6:** Development of the technological platform to support the varied online international academic activities
- **WP8:** Dissemination efforts in France and in Europe



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# The role of the UM in the IN2IT project

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## WP 7: the Quality Assurance of the project

**Goal:** to ensure that the project is executed following the project plan

### 4 tasks:

- T 7.1 Quality Policy Document + Quality Work Plan
- T 7.2 WP quality evaluation reports
- T 7.3 Product quality measurement reports
- T 7.4 Project progress assessments reports



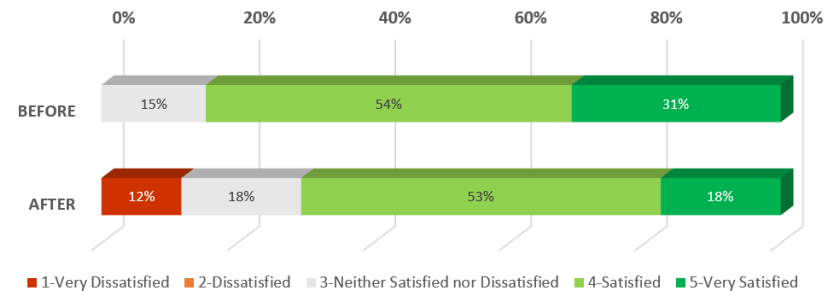
# WP7 leader : QA

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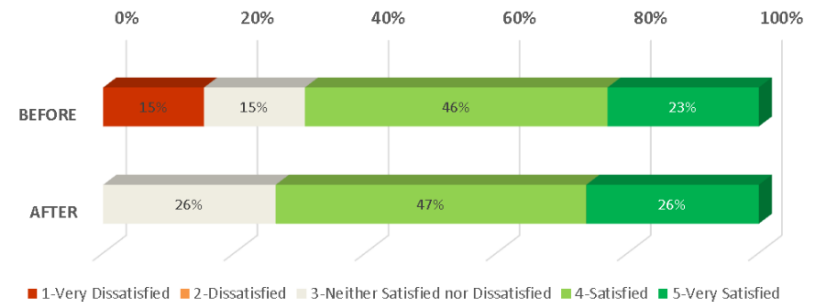
IN2IT quality assurance methodology follow the PLAN-DO-CHECK-ACT iterative four step management method



1A) Satisfaction: How satisfied are you with the WP1 Workshop in Warsaw preparation/execution?



1A) Satisfaction: How satisfied are you with the WP1 Workshop in Montpellier preparation/execution?



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# Task 7.1: Quality Policy Document + Quality Work Plan

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Two objectives:

- ▣ Common guidelines all partner adhere to => **Quality Policy Document**
- ▣ Plan the Quality tasks and resources => **Quality Work Plan**

2 objectives met:

- ▣ The quality policy document – signed in early 2016 ✓
- ▣ The quality Work Plan – established in march 2016 ✓

However:

- ▣ Quality policy document: to adapt in case of consortium change
- ▣ Quality Work Plan: need to be updated (schedule and organization change)
  - ▣ T2.2 – Study visits in June 2016 => September-Dec 2016
  - ▣ T5.1 – 12-15 Sept 2016: possible delay (UK)
  - ▣ T3.1 – 25-27 Oct 2016 => 17-19 Jan 2017 Milan (IT)
  - ▣ T4.1 – possible additional meeting in Milan (IT)



# Task 7.2: Workshop and Meeting quality evaluation reports

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Two objectives:

- ▣ BEFORE / AFTER surveys
- ▣ Analysis and report

Objectives met:

1 <sup>st</sup> Consortium Meeting in Karmiel	=> Report "1ST CONSORTIUM MEETING EVALUATION - NOVEMBER 2015"
▪ WS in Warsaw	=> Report "WP1 WORKSHOP IN WARSAW EVALUATION - JANUARY 2016"
▪ WS in Montpellier	=> Report "WP1 WORKSHOP IN MONTPELLIER EVALUATION - MARCH 2016"
▪ WS in Tel-Hai	=> Report "WP2 WORKSHOP IN TEAL HAI EVALUATION - MAY 2016"

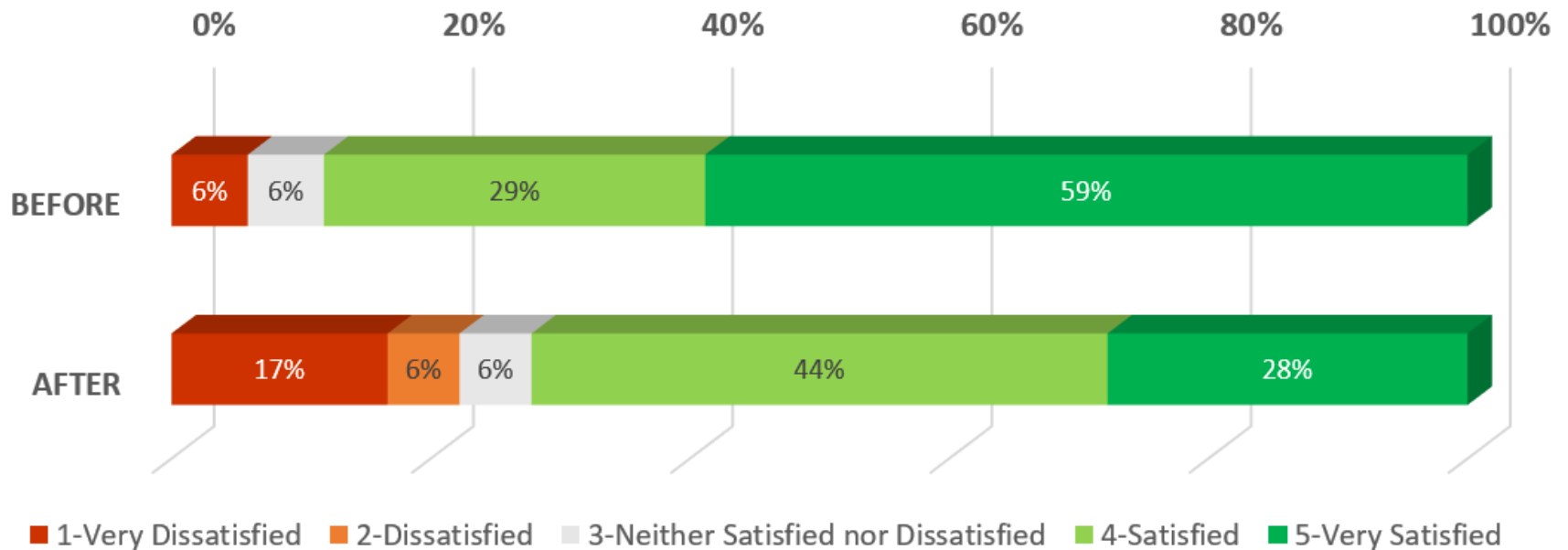
Conclusion:

- ✓ More time for informal discussion
- ✓ It would be good to briefly present the goals at the beginning of the meeting
- ✓ It could be interesting to remind briefly the document and the technical instructions attendees need to read before the workshop
- ✓ In addition, it appears that it would be better to specify to speakers and moderators what is expected from them
- ✓ The project coordinator should send the attendee list before the workshop

# 1<sup>st</sup> consortium meeting - Karmiel

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1A) Satisfaction: How satisfied are you with the 1st consortium meeting in Karmiel preparation/execution?



=> Introduction session too long

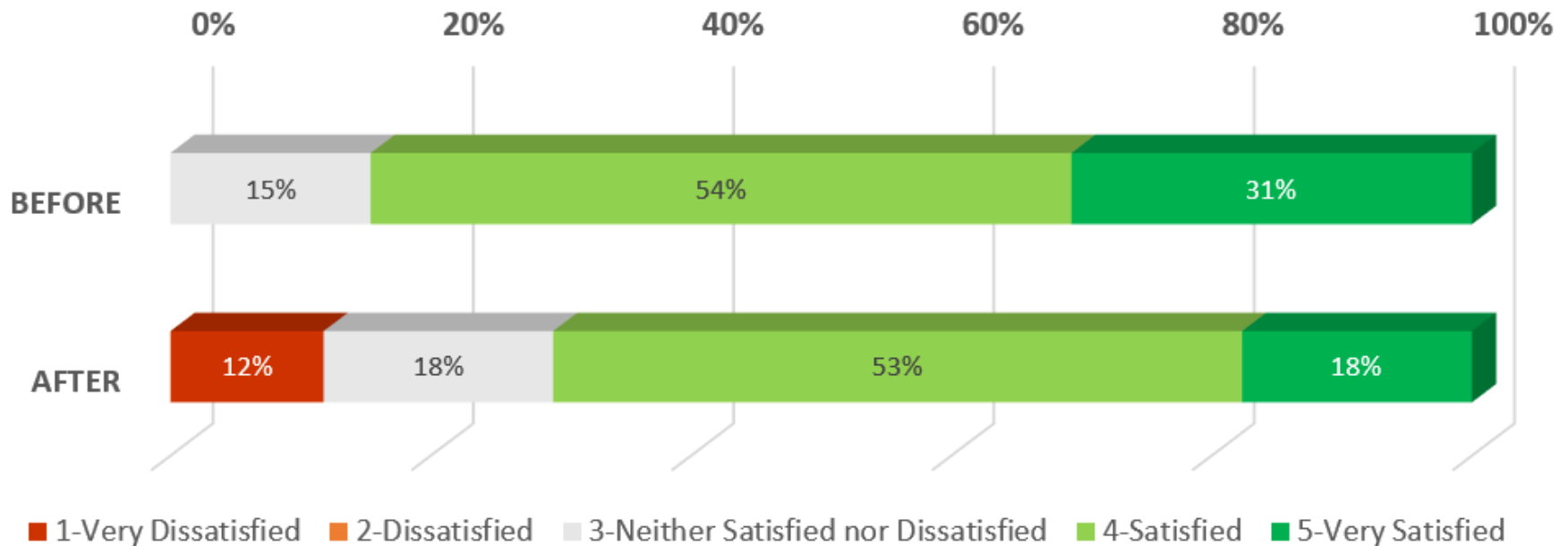




# WP1 WS1 - Warsaw

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1A) Satisfaction: How satisfied are you with the WP1 Workshop in Warsaw preparation/execution?



=> More time for informal interaction



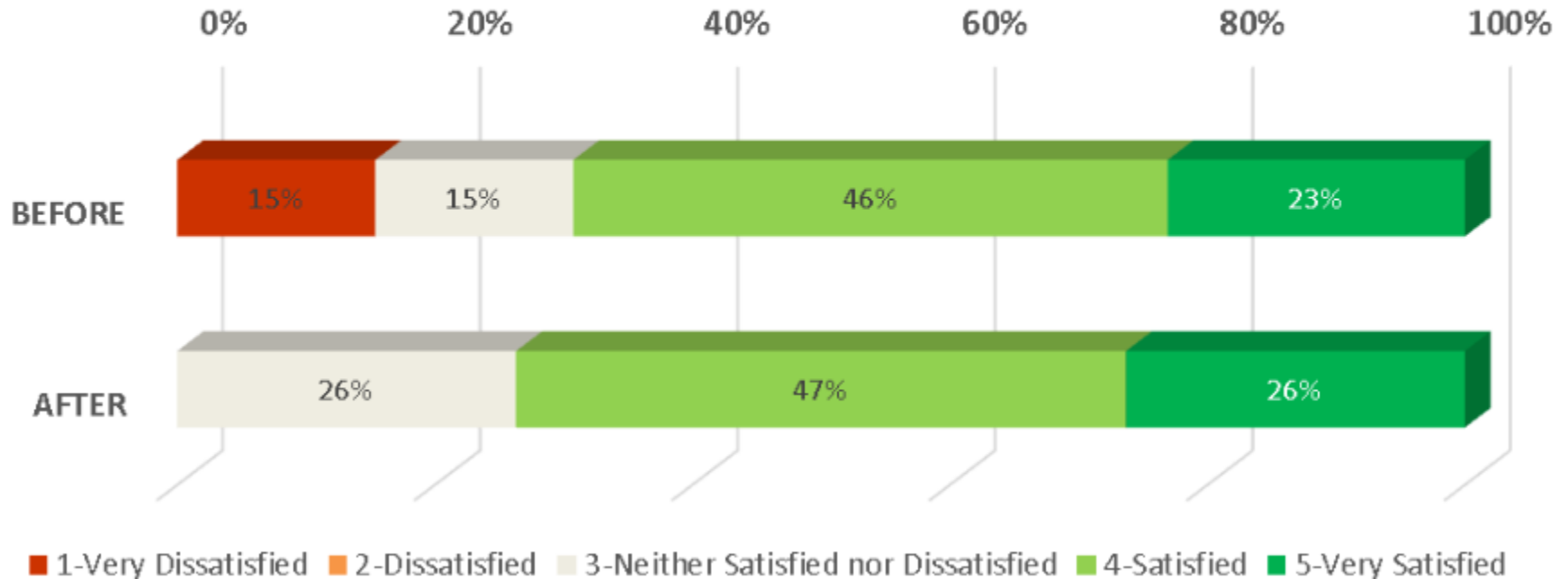
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# WP1 WS 2 - Montpellier

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**1A) Satisfaction:** How satisfied are you with the WP1 Workshop in Montpellier preparation/execution?



=> Enough time for informal interaction



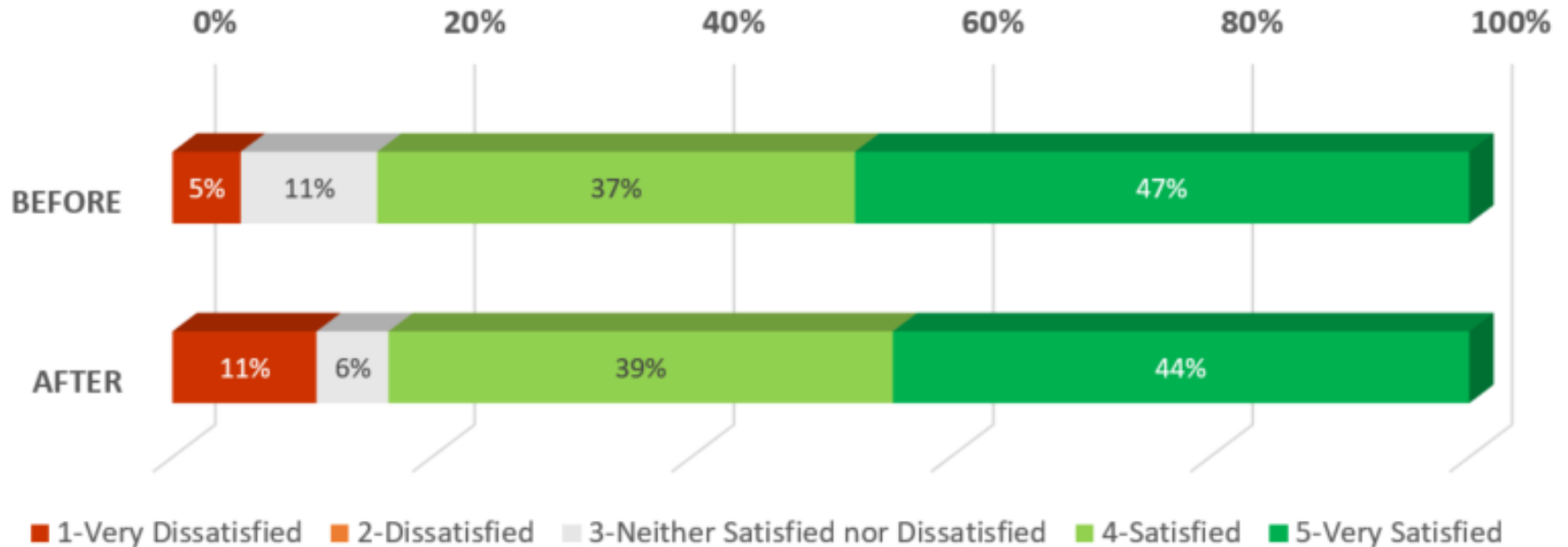
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# WP2 WS1 - Tel-Hai

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1A) Satisfaction: How satisfied are you with the WP2 Workshop in Tel-Hai preparation/execution?



=> Time distribution: more work should have been done in advance by partners



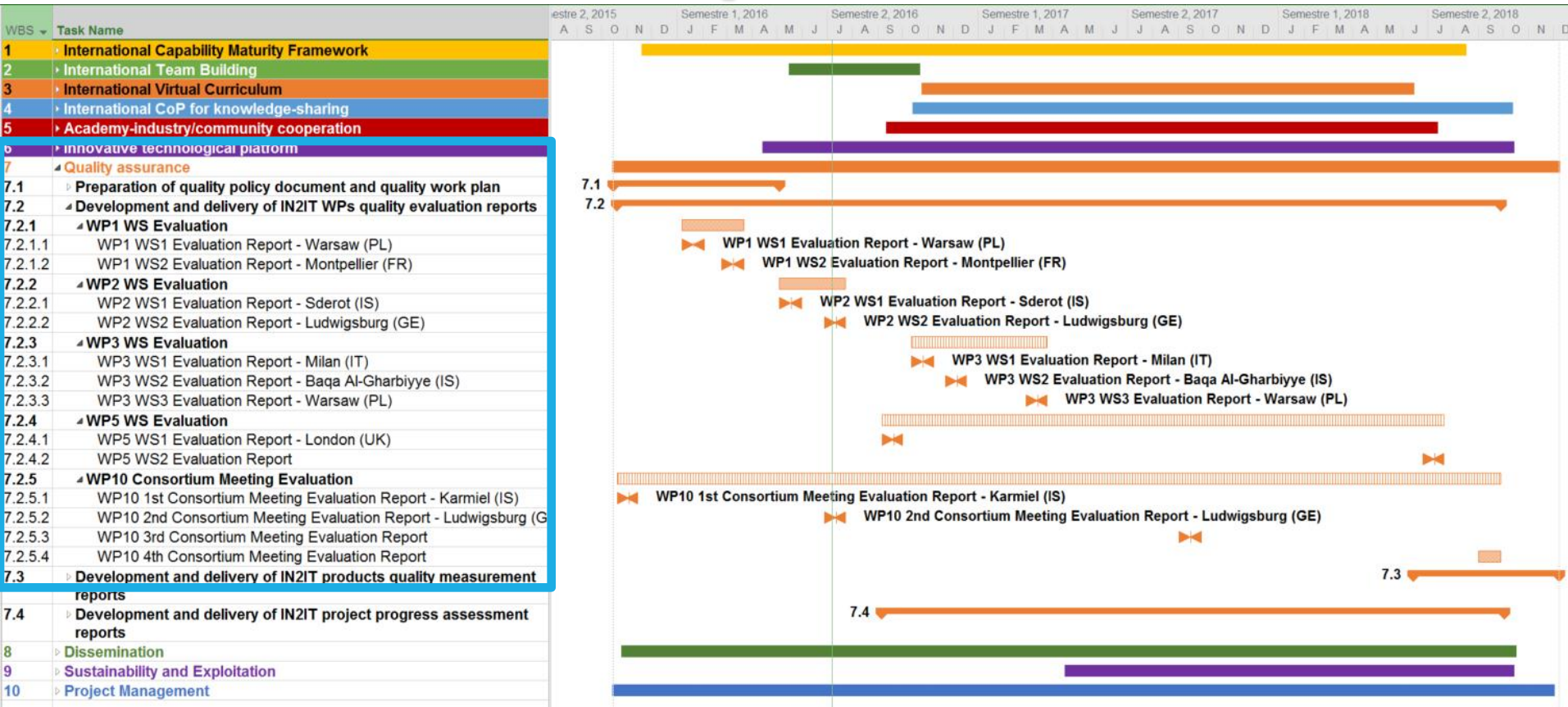
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# T 7.2 Planning

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## Workshop Evaluation



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# Task 7.3

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## Product Quality Evaluation

Two objectives:

- ▣ Expectation / Satisfaction surveys
- ▣ Analysis and report

Objectives not yet met:

- Expectation surveys in progress

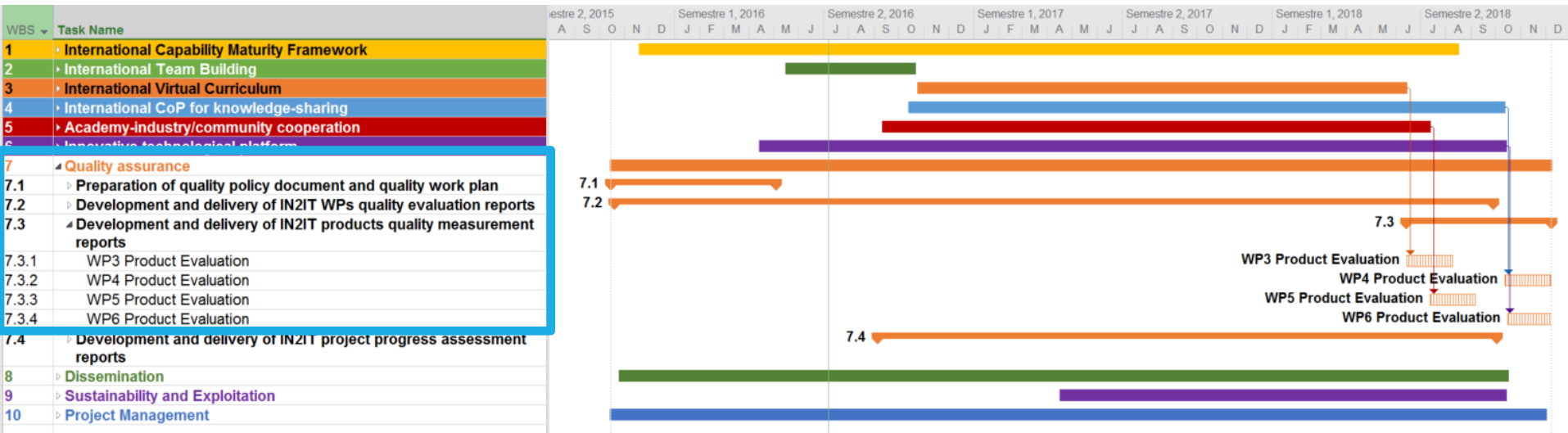
Task will start : Year 3



# T 7.3 Planning

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## Product Quality Evaluation



Task in line with product delivery => Year 3



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# Task 7.4

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## Project progress assessment

Two objectives:

- ▣ Completion of task – punctuality of deliverable
- ▣ Achievement of project objectives

Objectives not yet met:

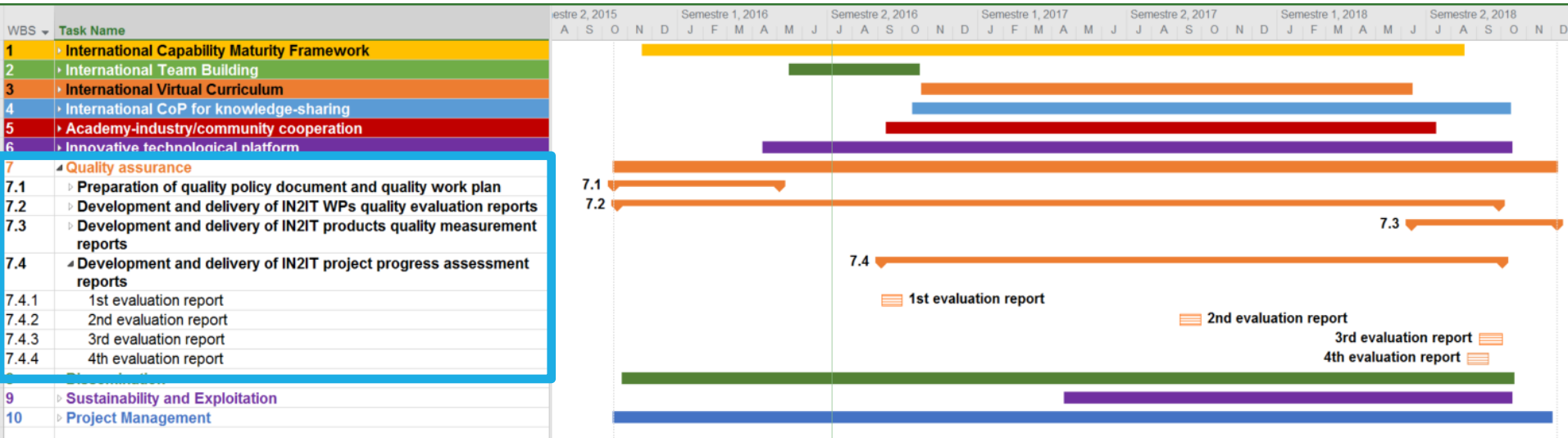
- ▣ Project assessment survey in progress (1 / 4)

- Sept 2016
- *Sept 2017*
- *Sept 2018 x 2*



# T 7.4 Planning

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# Lesson learnt

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## For WP leaders:

- Help everybody to know their role in the WP; docs need to prepare before the WP, to know what is expected from them and they are ready to participate
- Objectives and methodology to be clearly defined and understood

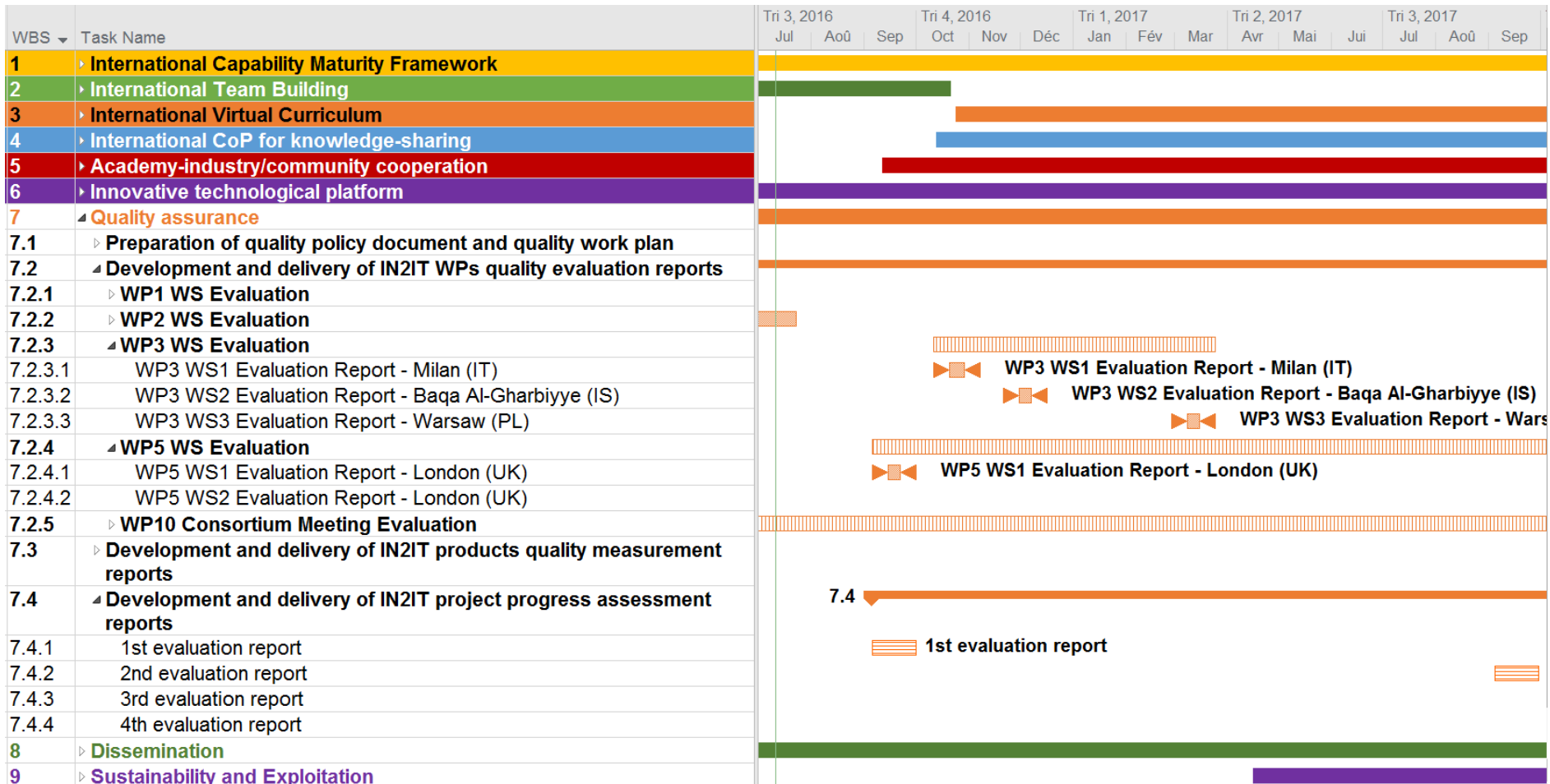
## For WP participant:

- Prepare you participation at the WP
- Read all related docs before the WP
- More time requested form informal exchange
- Need to clarify goals and objectives before
- Nice to have attendee list before
- City sightseeing requested



# Next year activities

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# Conclusion

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- The role of the UM in the IN2IT project:
  - ✓ WP1: work facilitator
  - ✓ WP2: the UM team is actively involved
  - WP 3, 4, 5, 6 and 8: next steps
  
- **Leading WP 7: the Quality assurance of the project**
  - Tasks**
    - ✓ T 7.1      Quality Policy Document + Quality Work Plan
    - ✓ T 7.2      WP quality evaluation
    - T 7.3      Products quality measurement reports
    - T 7.4      Project progress assessments reports

